South Parade Primary School are recruiting for a highly motivated, flexible and organised Supervisory Assistant. This role is Term Time Only, Monday to Friday, 12pm-1.15pm. Salary: Grade 2 – FTE £23,656, Actual Salary (Term Time Only) £3,341. The post is to start as soon as possible.

Main duties will include supervising children during meal breaks and to cut up food where appropriate, supervise children during meal breaks to ensure their welfare and safety is utmost and that good conduct is maintained at all times, report all accidents to the Headteacher/ Class Teacher/ Senior Supervisor, cleaning up spillages within the dining area and attending to children who are ill during lunch time – as and when required.

The successful candidate will:

* Ideally have experience of working in a childcare setting
* Be flexible and be able to work well as part of a team.
* Be willing to take on training as required.

In return we offer a fantastic, caring school where we work hard to ensure all children have the best opportunities to learn and flourish. This is an excellent opportunity to become part of a hardworking team.

To find out more about our school please visit our website: [www.southparade.wakefield.sch.uk](http://www.southparade.wakefield.sch.uk)

We only accept applications made on the Wakefield Council Application Form.  Hard copy application forms can be found on our website (above) but are also available from the school office.  Alternatively, request an application form via email [admin@southparade.wakefield.sch.uk](mailto:admin@southparade.wakefield.sch.uk)

The completed forms should be returned to: Mrs C Heptinstall, Business Manager, South Parade Primary School, Fairfield Road, Ossett, Wakefield, WF5 0DZ

Please ensure you quote the job reference on your application form.

In accordance with the Childcare (Disqualification) Regulations 2009, if you are shortlisted for this post you will be required to declare that you are not Disqualified (or Disqualified by Association) from working within this setting.

The successful applicant will be required to complete a Disclosure Application Form and to provide criminal conviction information.

Closing date: 9am Monday 24th February 2025                 
  
Interview date: Monday 3rd March 2025