



South Parade Primary School
Fairfield Road
Ossett
Wakefield
WF5 0DZ

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Website: www.southparade.wakefield.sch.uk

Headteacher: Mrs R. Hedges B.A. (Hons) NPQH
Deputy Headteacher: Mrs E. Fieldhouse B.A. (Hons) M.Ed

BECOME A PARENT GOVERNOR AT South Parade Primary School

There are two parent governor vacancies on the Governing Body of the school. Parent governors are elected by parents of registered pupils at the school.

As the parent, carer or other person with parental responsibility for a pupil at the school you can stand for election and vote, unless you are:

- paid to work at the school for more than 500 hours (i.e. for more than one-third of the hours of a full-time equivalent) in any consecutive twelve-month period (at the time of the election, or appointment); or
- an elected member of the City of Wakefield Metropolitan District Council.

In addition to the above, there are general restrictions preventing people from becoming governors in any category (The list of restrictions is included overleaf).

If you are interested in being a parent governor, you can nominate yourself or, with their permission, another parent with a child at the school.

Simply complete the nomination form and return it to the school admin email by Wednesday 7th October 2026. admin@southparade.wakefield.sch.uk

If you put yourself forward and no ballot is necessary you will be elected unopposed from the day after the deadline for nominations passes.

If more parents want to become governors than there are vacancies, a ballot will be held. Ballot papers and details of the election process will be sent to all parents and carers eligible to vote.

You are invited to provide a statement to support your nomination as a parent governor (see the attached nomination form). If a ballot is held, this statement will be included on the ballot paper to help other parents decide who to vote for.

If you are elected as a governor, your term of office will normally be four years. You can resign at any time. If your child leaves the school you can continue as a governor until the end of your term office.

Please note that being a school governor brings considerable responsibility for the proper management of schools and the protection of children and, therefore, the successful candidate(s) may be required to complete a criminal records check.



Designated Safeguarding Officers: Mrs R. Hedges, Mrs E. Fieldhouse,
Mrs S. Banks, Mrs A. Fowles, Miss F. Stephenson.

THE DEFINITION OF “PARENT” INCLUDES

- All natural parents, whether they are married or not; and
- Any person who, although not a natural parent, has *parental responsibility* for a child or young person; and
- Any person who, although not a natural parent, has care of a child or young person (having care of a child or young person means that a person with whom the child lives and who looks after the child, irrespective of what their relationship is with the child, is considered to be a parent in education law).

ELIGIBILITY TO BE A GOVERNOR

A person is disqualified from holding or continuing to hold office as a school governor if that person:

- is a registered pupil;
- under the age of 18 at the time of appointment or election;
- is the subject of a bankruptcy restrictions order or an interim order, debt relief restrictions order, an interim debt relief restrictions order or their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986, a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989, a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- has been removed from the office of charity trustee or trustee for a charity by the Charity Commission or Commissioners or High Court on grounds of any misconduct or mismanagement, or under section 34 of the Charities and Trustee Investment (Scotland) Act 2005 from being concerned in the management or control of any body;
- is included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people;
- is barred from any regulated activity relating to children;
- is disqualified from working with children or from registering for childminding or providing day care;
- is disqualified from being an independent school proprietor, teacher or employee by the Secretary of State;
- has been sentenced to three months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming a governor
- has received a prison sentence of two years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of five years or more;
- has been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuses a request by the clerk to make an application to the Disclosure & Barring Service for a criminal records certificate.

PLEASE SEE PARENT GOVERNOR NOMINATION APPLICATION FORM